

University College of Engineering and Technology

Karni Industrial Area, Pugal Road, Bikaner-334004

INVITATION LETTER

Package Code: TEQIP-III/RJ/gceb/23

Current Date: 05-Oct-2019

Package Name: Plotter

Method: Shopping Goods

To,

Sub: INVITATION LETTER FOR Plotter

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Plotter	1	UCET, Bikaner	The instrument should be installed, tested and commissioned by representative of supplier/company engineer at University College of Engineering & Technology, Bikaner to the satisfaction of Mechanical Engineering Department.

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

- 3.1 The contract shall be for the full quantity as described above.

- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.

- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
- 6.1 are properly signed; and
- 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
- 8.2 *The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.*
9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Acceptance	30	100

10. Liquidated Damages will be applied as per the below:
Liquidated Damages Per Day Min %: 0.01
Liquidated Damages Max %: 10
11. All supplied items are under warranty of **60** months from the date of successful acceptance of items and AMC/Others is **NA**.
12. You are requested to provide your offer latest by **14:00** hours on **19-Oct-2019**. Quotation received will be opened on the same day at 15:00 Hr.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **At least three faculty of UCET, Bikaner**
15. Testing/Installation Clause (if any) **The instrument should be installed, tested and commissioned by representative of supplier/company engineer at University College of Engineering & Technology, Bikaner to the satisfaction of Mechanical Engineering Department.**
16. Performance Security shall be applicable: **(05%)**
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below,

**University College of Engineering and Technology, Karni Industrial Area, Pugal Road,
Bikaner-334004**
19. We look forward to receiving your quotation and thank you for your interest in this project.

Nodal Officer Procurement
University College of Engineering & Technology
Bikaner

Annexure I

S.No	Description	Specification Preferred	Confirmation by bidder or specify deviation
1	Make	HP/EPSON/Canon/Samsung/Other(Specify)	
2	Printer Type	36" colour Plotter	
3	Function	Print Only	
4	Technology	Thermal Inkjet	
5	Ink Type	Pigment Based	
6	Ink cartridges	Minimum 5 Nos of different colors	
7	Maximum print width to be supported	36"	
8	Print Resolution	1200 X 600 dpi or more	
9	Line Accuracy	±0.1 % or less	
10	Thickness	Up to 0.8mm	
11	Media Handling	Sheet feed, roll feed, automatic cutter	
12	Standard Interfaces	Built in USB, Gigabit Ethernet: IEEE 802.3,1000base-T Ethernet	
13	Memory(Virtual)	32 GB or more	
14	Hard disk capacity	160 GB or more	
15	Printer Languages	GL/2, PDF , JPEG, Adobe Postscript 3	
16	Media Size	Rolls: up to 36"	
17	Paper handling	Sheet feed ,media bin, Automatic horizontal cutter	
18	Print speed	Minimum 110 or higher pages per hour (A1 Plain paper)	
19	Print output Application Supported	Line drawings, graphics, Maps, Orthophotos, Banners, Posters	
20	Print Media size	Up to 36"	
21	Safety Certification	India (BIS)	
22	Environmental	ENERGY STAR; RoHS (India)	

	Certification		
23	Compatibility with operating systems	Microsoft Windows 10, 8.0, 7 Professional	
24	Accessories & Consumable Included	Print heads; ink cartridges; stand; roll feeder, spindles, Driver software, power cords, printing interface cable, supported accessories	
25	Installation	At our site and to be required submit certificate for successfully installation	
26	Additional Ink cartridges and Print Heads	One Set of Ink cartridges (Min 250 ML or More) for all colors One Print Head	
27	Warranty	5 years onsite from OEM with Certification	
28	OEM Authorization	If supplier is not an OEM, authorization letter from OEM should be furnished.	
29	Post warranty repair and maintenance	OEM authorised service center should be located at Bikaner for post warranty readily repair and maintenance or picking up for same.	

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____