

Minutes of Meeting of 1st BoG

University College of Engineering and Technology, Bikaner

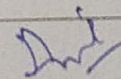
Following members attended the first meeting of BoG held on 14-12-2018 at Conference Hall, UCET, Admin Block.

S. No.	Name & Designation	Designation in BoG
1.	Dr. Anil K Mathur, Professor, RTU, Kota	Chairman
2	Sh. K. B. Gupta, Director, Rangoli Ceramics, Bikaner	Member
3	Dr. Yadunath Singh, Associate Professor, Physics, UCET, Bikaner	Member
4	Dr. Mukesh M Joshi, Associate Professor, Mathematics, UCET, Bikaner	Member
5	Dr. S. K. Bansal, Principal/Director, UCET, Bikaner	Member Secretary

Following Members could not attend the meeting

S. No.	Name & Designation	Designation in BoG
1	Dr. Rakesh Wats, Professor, NITTTR, Chandigarh	Member
2	Sh. Rajesh Kumar Paliwal, Director, PNT Design Pvt. Ltd	Member
3	Dr. Ranjan Maheshwari, Professor, RTU, Kota	Member

<u>Agenda item</u> <u>1.1:</u>	Welcome note of Member Secretary to Members of BoG. Director/Member Secretary of the institute welcomes all Hon'ble members of the BoG who have attended the 1st meeting of new BoG.
<u>Agenda Item</u> <u>No. 1.2:</u>	To Consider and approve the expenditure upto Rs. 1000/- per month for the refreshment of various meetings which generally held in the office of Coordinator TEQIP-III.
Resolution	Hon'ble BoG members unanimously approved the agenda item as proposed.
<u>Agenda Item</u> <u>No. 1.3:</u>	To provide guidance regarding reimbursement of expenditure towards membership of professional society for the regular teachers.
Resolution	Hon'ble members unanimously approved the proposal.
<u>Agenda Item</u> <u>No. 1.4:</u>	To consider and approve the minutes of meeting conducted regarding policy of academic activities under TEQIP-III
Resolution	Hon'ble members unanimously approved the minutes of meeting conducted at institute level on dated 09.10.2018. The description are as follows- 1. "A faculty member must present a paper in the conference and attending the same. The conference proceedings must publish their work in referred journals available on Web of Science" this guideline has been framed by the mentor institute for the quality purpose. Relaxation can be given for publication in local conferences subject to satisfaction of the institute. 2. Number of Expert lectures should be limited in proportion to workshop/seminar. 3. Kit for national workshop/conference should not exceed Rs. 500/- and kit for international workshop/conference should not exceed Rs. 1500/- The kit should have logo and name of BTU and UCET. 4. Memento of one type (same size and design with Institute logo and name) for uniformity will be given to Guest which is already in practice. Memento for VIP/Chief Guest amount is ceiling upto Rs. 100/- can be processed separately with prior administration and financial approval of Director. 5. International conference can be planned outside Bikaner under TEQIP. 6. During felicitation of guest in activities like International/National workshop conference, symposium, expert lectures etc. The following financial assistance may be approved from TEQIP funds: a) Food and all amenities for conference/workshop should not exceed Rs.650+tax extra in Bikaner and Rs. 350+tax extra ceiling if organised College.




- b) Food and all amenities for conference/workshop should not exceed Rs. 1200+tax extra outside Bikaner.
- c) Small plant sapling with pot may be given to the resource person instead of bouquet, amount not exceeding Rs. 250/- per person.
- d) Tree plantation with steel name plate cost not exceeding Rs. 1500/- per person may also be permitted for the Chief Guest/VIP with prior approval from the Director.
- e) Refreshment amount upto Rs. 300/- for the resource person per event per day may also be sanctioned.
- Dr. S.K. Mehla may be authorised to facilitate in this regard.

**Agenda Item
No. 1.5:**

To authorize Director, TEQIP for splitting of procurement packages to be processed through GeM portal.

Resolution

BoG authorized Director of the institute for splitting of procurement packages as per guidelines of world bank/TEQIP-III.

**Agenda Item
No. 1.6:**

To consider and approve packages to be procured through PMSS under TEQIP-III.

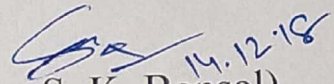
Resolution

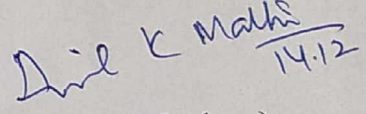
Hon'ble members approved the packages to be procured through PMSS under TEQIP-III as per listed below-

Package Name	Item Name	Item Description/ Brief Specification	Item Quantity	Item Estimated Cost Per Unit (Rs.)	*Total Estimated Cost (Rs.)	Justification
1. GCETB/ Laptop	Laptop	14 inch display, 8 th Gen Processor Intel Core i5 8250U(1.6 GHz, 6MB Cache, 4 cores) SSD HDD, 256 GB,8GB RAM, HDMI port.	55	60,000	3300000	Enhance the teaching learning with the use of ICT. Faculties are undergoing various leadership, capacity development, seminar, presentation etc. In a era of different digital world. It's become a necessity.
2. GCETB/ Chair for lab	Chair	Glass Fibre Nylon with ABS/ Nylon Twin Caster Wheels Minimum 5 No's, of 50 mm Size Pedestal Base-	60	15000	900000	Chair for in charge in each laboratory
3. GCETB/ Table for lab	Table	Three layer laminated particles board(wood product) of grade II type III	60	38000	2280000	Table for in charge in each laboratory

		of IS 12823/ latest Length= 1800mm, depth= 1100mm, height= 750mm				
4. GCETB/ Small Almirah for lab	Small Almira h	3 shelves M.S sheet conforming to commercial quality CR-1, Grade 340 of IS 513:2008 (reaffirmed 2013) (Fifth Revision) Amdt. no.1	40	8000	320000	Almirah for keeping files in each lab (CS and Network Services)
5. GCETB/ Big Almirah for lab	Big Almira h	5 shelves. M S Sheet conforming to Quality Grade D of IS: 513/2008 with amend. No. 1	60	11500	690000	Almirah for keeping equipment's in each lab
Total					7490000	Taxes as per actual

Meeting ended with thanks to the chair.


(Dr. S. K. Bansal)
Director/Member secretary
BoG


(Dr. A.K. Mathur)
Professor, RTU/Chairman
BoG