

Process for Reporting

1. Collect a set of **COVERING DOCUMENTS** along with check list of documents including **Provisional Seat Allotment-Cum-Acceptance Letter, Reporting cum Admission Letter, anti-ragging affidavit by guardian, anti-ragging affidavit by student** from the office and complete them. The format of such documents is attached. If the guardian is not coming for reporting along with the student, then completed anti-ragging affidavit by guardian should be carried from home with signature of guardian.
2. Two sets of photocopies of documents as listed below are required in the given order. One the **COLLEGE SET** will be required for the college and should be attached with the **COVERING DOCUMENTS** as mentioned above. Another one, the **UNIVERSITY SET**, will be sent to the university (RTU Kota). All the photocopies should be self attested. Original documents must be carried with you just for verification. Original documents will not be submitted.
3. Pay the fee as per the detail available below. Attach self attested copy of fee receipt on top of the **COLLEGE SET**.
4. Submit all such documents after physical verification for online reporting. After your online reporting is done, a signed acknowledgement slip will be provided.

LIST of Documents for REAP-2017

SN	Name of Documents	Yes/No
1	Aadhar Card / Photo Identity Card	
2	10 th Mark-sheet	
3	12 th Mark-sheet	
4	Transfer Certificate	
5	Migration Certificate	
6	Medical Certificate [#]	
7	JEE Mains Score Card (Photocopy) (if applicable)	
8	Category / Cast Certificate (SC/ST/OBC)	
9	Domicile Certificate	
10	Income Certificate TFWS Seats	
11	REAP Allotment Letter	
12	REAP Application Form	

Medical certificate should be in the format available on REAP website.

Payable Amount:

SFS Fees Rs. 32500/- TFWS Fees Rs- 8000/-
(In addition to the Rs. 10000/- deposited in the counseling)

Modes of Payment:

1. Online [Click here for payment](#)
2. By Cash through Bank Challan
3. By DD in favor of “Principal, College of Engineering & Technology, Bikaner” payable at Bikaner.



SAMPLE COPY

**OFFICE OF CONVENOR REAP-2017
RAJASTHAN TECHNICAL UNIVERSITY, KOTA**

Rawatbhata Road, Kota (Rai.) – 324010

Telephone: 0744-2473862, 2473012, 2473941 Email: helpreap17@rtu.ac.in

No. RTU/F(55)/REAP-2017/

Date:

Provisional Seat Allotment-Cum-Acceptance Letter

The Candidate is provisionally admitted to

Program	B.Tech/ B.E. (REAP)	Candidate's Photo Signature
Counseling Round		
Registration No. / Challan No.		
Candidate's Name		
Father's Name		
Mother's Name		
Gender		
Category and Sub Category (if any)		
Allotted Institute with Code No.		
Allotted Branch		

The Candidate is required to report in the allotted institute up to(Date) with all the original documents related to qualification, as per attached list of the documents to carry to the institute. If you fail to report at the college up to the above specified date, your seat will be treated as vacant and no claim will be entitled later under any circumstances. Please note carefully that you have given willingness to join the college/branch allotted and change of college/branch individually or mutually will not be entertained under any circumstances. Fees to be paid by the candidate at the time of reporting in the institute are as follows:

Fee Structure for 2017-18

Particulars	Amount In Rupees			
	SFS	GAS	TFWS-SFS	TFWS-GAS
Category of Seats				
Fee (I Sem)	35,000/-	15,000/-	10,500/-	7,500/-
Caution Money (Refundable)**	7,500/-	5,000/-	7,500/-	5,000/-
Total	42,500/-	20,000/-	18,000/-	12,000/-

- University Development Fee @Rs 2500/- shall be paid at the time of filling up of enrollment form.
- Caution Money to be paid once which is refundable after the completion of program.

In addition to above fees, candidate may be required to deposit hostel fees on the date of commencement of classes i.e. from 1.8.2017.

For Convenor, REAP-2017

Acceptance Cum Undertaking

I hereby state that I accept the allotment of above institute and branch in the online counseling conducted by Convenor, REAP-2017 and has reported in the allotted college on the date as per the directions of Convenor, REAP-2017 with requisite documents. I S/D/O understand that my admission to in B. Tech/B.E. 1st year in in category is provisional and if any of the eligibility conditions are found incorrect, it is liable to be cancelled at any stage. I owe full responsibility about my eligibility and certificates submitted.

Place :

Date :

Signature:.....

(Name of Student).....

(Institute is requested to please collect the signed copy and send to the Convenor, REAP-2017, office of Convenor, Rajasthan Technical University, Rawatbhata Road, Kota-324010)



OFFICE OF CONVENOR REAP-2017
RAJASTHAN TECHNICAL UNIVERSITY, KOTA

Rawatbhata Road. Kota (Rai.) – 324010
Tele. 0744-2473862, 2473012, 2473941 Email: helpreap17@rtu.ac.in

No. RTU/F(55)/REAP-2017/

Date:

Reporting Cum Admission Letter

The candidate details is as follows :

Program	B.Tech/ B.E. (REAP)	<u>Candidate's Photo</u> <u>Signature</u>
Counseling Round		
Registration No. / Challan No.		
Candidate's Name		
Father's Name		
Mother's Name		
Gender		
Category and Sub Category (if any)		
Allotted Institute with Code No.		
Allotted Branch		

Signature of Student :

Name of student :

Place :

Date :

I/We have verified the all original documents as per checklist, validated his/her eligibility and category for admission, personally. I/We certify that the candidate is eligible to be reported as per norms of REAP-2017.

Signature of Admission officer:

Signature of Principal:

Name:

Name:

Name of Institute:

Name of Institute:

REAP Code:

REAP Code:

UNDERTAKING BY THE STUDENT

I, (full name of student with admission/registration/enrolment number) s/o d/o
Mr./Mrs./Ms. _____ having been admitted to
_____ (name of the
institution) _____, have received a copy of the AICTE Regulation dated
1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, (hereinafter called the
"Regulation") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.

3) I have also, in particular, perused **Clause 5(3) and Clause 8(4)(a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.

5) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause **8(4)(a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ___ day of _____ month of ___ year.

Signature of Student.
Name _____

UNDERTAKING BY THE PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of Parent/Guardian) father/mother/guardian of Mr./Mrs./Ms. _____ (full name of student with admission/registration/enrolment number) _____ having been admitted to _____ (name of the institution) _____, have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.

3) I have also, in particular, perused **Clause 5(4) and Clause 8(4)(a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that
a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.
b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.

5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to clause **8(4)(a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.

Declared this ____ day of _____ month of ____ year.

Signature of Parent/Guardian.

Name _____

Address _____

Mob./Tel.No. _____